

## **Clwyd-Powys Historic Environment Record (HER) Cost Recovery Policy – April 2012**

The Clwyd-Powys Historic Environment Record is non-profit making and, in line with the [Welsh Archaeological Trusts' Guidelines for Access and Charging](#), enquiries will normally be answered free of charge, except where the enquiry being made is commercial. In these cases a cost recovery fee will be charged. Fees may also be charged to recover the cost of materials used, postage, etc. All fees are listed below.

Where a fee is levied the cost will be clearly stated before information is released.

### **COST RECOVERY FEE**

**£60 per hour (plus VAT) for enquiries of a commercial nature**

### **MATERIALS**

#### **Photocopies and HER printouts (prices per sheet)**

Black & White copies/printouts:

- 10p A4
- 20p A3

Colour copies/printouts:

- 50p A4
- £1 A3

#### **Digital scans**

- £1.50 per 35mm print or slide image scanned, plus £1 for CD if required
- £3 per large format slide scanned, plus £1 for CD if required

#### **Reproductions of CPAT copyright photographs**

Black & White prints

- £1 per 7" x 5" print
- £2.50 per 10" x 8" print
- Other sizes available on request

Colour prints

- £5 per 10" x 8" print
- Other sizes available on request

Colour slides

- £11 per slide

#### **Postage & Packing**

Will vary according to weight of material to be posted and amount of packaging materials required

#### **Reproduction of CPAT copyright image in a published volume**

See separate link to *Reproduction Rights & Fees* document

**All images are and will remain the copyright of the Clwyd-Powys Archaeological Trust unless otherwise stated.**